



City of Terre Haute 2008 Recycling Program

City of Terre Haute and Republic Services Curbside Recycling Program 2008

Residential Recycling Collection Guidelines

All Residential recycle items (listed below) must be placed in the 65 gal cart provided by Republic Services and at the curb, unless otherwise noted, by **6:00 am** on your designated collection day.

- Please make sure the 65 gal cart has 3 feet of clearance from mailboxes, parked cars, etc. and the handle facing the residence. Please make sure you place the recycling on the opposite side from your trash or separate it from the trash.
- Also, please make sure your 65 gal cart lid is closed – this will keep any recycling from spilling out into the roadway while dumping

Please be sure access is unobstructed for the recycling collectors on your scheduled day.
Collections are not considered missed until after **5:00 pm** on your scheduled day.

*Since recycling is picked up **Every Other Week**, be sure to rinse recyclables to eliminate odors.

You will be billed **\$5.50 per month** on a **QUARTERLY** basis.

Please call (812) 298-2100 with questions or concerns.

LIST OF ACCEPTABLE MATERIALS **WE WILL NOT ACCEPT GLASS**

ALUMINUM & STEEL CANS

All steel, bimetal and aluminum cans are acceptable.
(PLEASE RINSE OUT ALL FOOD CANS)
Labels do NOT need to be removed
(NOT ACCEPTABLE: motor oil bottles, anti-freeze bottles)

PLASTICS #1 THRU #7 CONTAINERS ONLY

Rinse and remove all lids.
Acceptable items include milk and water jugs, soda bottles, soap bottles, etc.

CORRUGATED BOXES AND PAPERBOARD

Remove any Styrofoam or liners from boxes.
(NOT ACCEPTABLE: waxed boxes, milk/juice cartons, juice boxes)

SCRAP METAL

All bulk metal items, including steel, tin, aluminum, copper, brass. Metal must fit in recycling receptacle

MIXED PAPER

Mixed paper consists of any type of clean paper generated by your household.
Kraft paper bags

NEWSPAPERS

Papers must be kept dry

MAGAZINE/CATALOGS

Papers must be kept dry

OFFICE PAPER

Office paper is paper typically generated by offices, including; white paper, colored paper, and computer paper

PLASTIC BAGS

Black plastic trash bags,
Grocery bags #2 HDPE i.e. Kroger,
Wal-Mart & Kmart store bags

JUNK MAIL

Junk mail is paper typically received in the mail, including: envelopes, cards, flyers and other papers

Dear Resident:

Here are a few reminder guidelines for you to use with your new trash cart.

Automated trucks utilize a mechanical arm, which will wrap around the trash cart that we have provided you, and empty the contents into the top of the truck. Our carts are designed to work with this collection system. Please do not purchase containers at a local store and expect them to hold up for an extended period of time.

One cart has been delivered to your home. If a second cart is needed, please call 812-298-2100 and our customer service will be more than happy to help you. Each additional cart will be billed \$3.00 per cart per month on a Quarterly basis (\$9.00). Begin utilizing your cart upon arrival. Old trash containers needing disposed of should be clearly marked "Throw Away" and placed with new trash cart, or called in for heavy pick up.

Basic Procedure:

1. On trash day, please place your cart within 3 feet of the roadway.
2. Please be sure there is at least 3 feet of clearance between your cart and any other object, i.e. mailboxes, trees, vehicles, guide wires, etc.
3. Please do not overload your trash cart. Loose trash on top of a cart will always end up on the ground as it falls down the side of the truck while the cart is being emptied.
4. Place the cart at the curb with the arrows on the lid pointing to the street. Should your cart not have arrows, the wheels should be away from the street or facing the house. This will prohibit damage to your lid as well as leave your lid shut after emptying.
5. All trash needs to be bagged and held within the trash cart. If you find you cannot maintain your weekly household flow of refuse within one cart please call our office (812-298-2100) to order an additional cart for \$3.00 per cart per month, billable by the quarter. Items that are too large to fit in a trash cart (stove, couch, washer, dryer, etc.) should be placed outside the cart and called into the Environmental Protection Division (812-244-2258) twenty-four (24) hours before your pick up day. We will send a different style of truck for large items.

Should you have any questions, our office is available to you Monday – Friday 8:00am – 5:00 pm. You may reach us toll free at 800-293-1211 or locally at 812-298-2100.

Thank you,
Republic Services





Container Placement

Preferred for 2 containers



Additional Container Required

Consumer trash can shown in the picture is improper for automated waste disposal. A second cart is needed and all carts should be placed side by side.



Additional Container Required

Overloaded containers will result in waste spilled onto the ground when automated loader attempts to deposit into truck. In this case a 3rd container is needed to contain the excess refuse.



Container Inaccessible

There should be at least 3 feet of clearance between your cart and any other object, i.e. mailboxes, trees, vehicles, poles, guide wires, etc.



Container Placement

Preferred for 3 containers

Additional Trash Cart Policy

During the implementation of the “automated pick-up system” or “Uniformity System”, Republic Services will be providing a 96-gallon trash cart (“toter”) to each of the residents undergoing the conversion process. Although most resident families will be able to secure their household wastes in the one (1) trash cart provided during the conversion, there will be some that consistently need an additional trash cart. Some residents that historically have several bags of grass clipping or leaves may find it more convenient to utilize another trash cart.

Resident desiring an additional trash cart can contact Republic Services at 298-2100 to arrange for the delivery of another cart. Remember, each additional trash cart will cost \$3.00 per month and will be billed directly to the resident by Republic Services. Additional trash carts will be billed by the quarter (\$9.00).

Brush and Yard Waste Pick-up

Most brush and yard waste will need to be handled similar to the Large and Heavy item policy. If a resident has more than several bags or a bundle of limbs and brush, they will have to call **REPUBLIC SERVICES** to arrange for an added pick-up. That number is 298-2100. Those brush; yard waste and limb items will be handled by Republic Services on the next collection service date. And like the Large or Heavy Items, that collection may require the use of a different refuse vehicle for that collection.

If the resident only has a few bags of grass clipping(s) or leaves, they can be left beside the provided cart, if it is already full and Republic Services will reload the cart. Please remember, the cart service is only operated by one employee, so more than a few bags could prohibit us from being able to utilize the cart and must be called in for an additional service.



Missed Trash Pick-up

In the unfortunate event a resident's Household Waste, scheduled for collection was not collected, the resident may call Republic services directly at 298-2100. Republic Services will collect the missed waste within 24 hours of the call. Republic Services will also provide BPWS the date of the missed collection, the address affected the reason for the initial failure and the date and time such Household Waste has been scheduled for pick-up.

Large Item Pick-up

Large item or heavy items are defined as household furniture, mattresses, large toys, carpeting tied in three (3) foot bundles, and appliances. However, appliances cannot contain (CFCs) chlorofluorocarbons or hydro fluorocarbons (HCFCs) hydro fluorocarbons. These are usually found in refrigerators and air conditioners. Specifically excluded, as large or heavy items are construction debris, tires, paint, or other hazardous waste. Residents having large or heavy items may contract BPWS (Board of Public Works and Safety through the Code Enforcement Division. That number is 244-2258. BPWS will verify the need and appropriateness of such removal and will request via e-mail (or other means necessary) that Republic Services remove such items. The items in questions will be collected and disposed of by Republic Services on the next scheduled services date. To minimize confusion, remember that a different refuse vehicle may collect large or heavy items than normally collects the trash.

Curbside Recycling



Name _____

Service Address _____

Billing Address _____

Telephone Number or E-Mail Address _____

A Customer Service Representative from Republic Services will be contacting you with further information and/or to get you signed up for the program.

**Republic Services of Western Indiana
12820 Cummins Rd.
Pimento, IN 47866
T-812-298-2100
F-812-298-2198**

Comments _____
